11. The Club Swimming representative should submit their club's printed electronic entry sheet plus the total club entry fee to the Swimming Secretary within 7 days of the closing date for entries. Individual entry forms must be retained by the Club until at least 30 days after the completion of the championships.

The Clubs total entry fee should be accompanied by one cheque made payable to Worcester County SA. No refunds will be made to competitors who withdraw after the advice of acceptance has been sent unless a medical certificate is produced before the event.

Clubs will be sent a list of all accepted/rejected swimmers and Club Registration forms for each session.

Incorrect entries will not be accepted. Entries are accepted on the understanding that the competitor accepts the promoter's conditions.

The swimming committee will post all entries on the County Website within 7 days of the closing date. Any errors must be notified by the Club Representative within 7 days of the entries being posted on the website.

12. Club's Registration forms will be sent to the club swimming representative before the competition day and must be presented to the recorder no later than 30 minutes before the advertised start of the warm up concerned. If this procedure is not adhered to, the promoter reserves the right to exclude any swimmers from swimming in the session.

13. Any entrant failing to comply with any of the foregoing conditions shall not be allowed to participate in the competitions and shall forfeit the entry fee(s).

14. The 50m Championship and 100m Championship will have finals. In all other events the placing will be decided by the times recorded in the heats.

15. All events will be seeded on the submitted times.

If an event is oversubscribed, then lower cut off times may be set. The Swimming Committee reserves the right to refuse any entry and is empowered to reject entries if the number of entrants for an event is oversubscribed.

16. **Awards**

a. Age Groups - the number of awards will be decided annually by the Management Board

b. Championship medals struck from the Association die, or such prizes as the Management Board may deem suitable, will be awarded to the first three in each championship. Where the final result is a tie for:

1. First place; the trophy shall be shared and equal medals or prizes awarded.
2. 2nd or 3rd place, the participants will receive equal awards.

c. The Junior Trophy, where applicable, will be awarded to the highest placed junior, under 16 years on the last day of the competition series, swimming in the championship, together with an award. Age Group Finals are excluded.

d. Anyone declining to swim in a final shall be deemed to have withdrawn from the competition and shall not receive an award.

e. When male and females swim together as a mixed event (e.g. 800 and 1500 metre events) they will be treated as separate competitions and awards will be presented to both female and male competitors.

f. During all events for WCSA a photographer may take photographs during the medal

 ceremonies and post them on County Web Site. . If you do not want your child to be

 photographed please can you tick box on entry form.

17. Selection for County Team competitions will be made by using the ASA Rankings lists. The selection committee reserves the right to consult with club coaches regarding individual swimmers fitness levels.

Additional times may be requested from. or submitted by, individual clubs, as required, by the Honorary Swimming Secretary, to aid the selection of the County Team.

18. Alterations to the Conditions for any of the competitions can only be made at a Council meeting of the Association. Each alteration will require a two-thirds majority of those present and voting.

14 days notice of any proposed alteration will be given by the Hon Secretary of the Association.

19. All questions arising for which the conditions do not provide shall be determined by the Management Board.